



2119 Division Avenue PO Box 503

York NE 68467

402-362-3353

APPLICATION FOR EMPLOYMENT

Position Applying for:	Date of Application:
<hr/>	
How Did You Learn About Us? Please check all that apply:	
<input type="checkbox"/> Radio Advertisement	<input type="checkbox"/> Newspaper Advertisement
<input type="checkbox"/> Employment Agency	<input type="checkbox"/> Walk-In
<input type="checkbox"/> Relative	<input type="checkbox"/> Friend
<input type="checkbox"/> Current Epworth Village Employee _____	

Last Name	First Name	Middle Initial	
<hr/>			
Address	City	State	Zip
<hr/>			
Telephone Number	Email		
<hr/>			

Have you ever filed an application with us before? Yes No If Yes, give date _____

Have you ever been employed with us before? Yes No If Yes, give date _____

Are you currently employed? Yes No



May we contact your present employer? Yes No

Are you lawfully authorized to work in the United States? Yes No

Do you have a valid Nebraska driver's license? Yes No If No-State Issued: _____

What other states have you lived in? _____

On what date would you be available to work? _____

Are you available to work: Full Time Part Time Relief Summer

Can you travel if a job requires it? Yes No

PROFESSIONAL REFERENCES

Name	Occupation	Telephone Number	Years Known

EDUCATION RECORD

	Name & Address of School	Course of Study	Years Completed	Diploma/Degree
High School				
Undergraduate College				
Graduate Professional				

EMPLOYMENT EXPERIENCE



Start with your present or last job. Include any job-related assignments and/or volunteer activities.

Employer	Start Date	End Date	Duties Performed
Address			
Telephone Number	Hourly Rate/Salary		
	\$		
Job Title			
_____ Supervisor			
_____ Reason for Leaving			
May Epworth contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			
Employer	Start Date	End Date	Duties Performed
Address			
Telephone Number	Hourly Rate/Salary		
	\$		
Job Title			
_____ Supervisor			
_____ Reason for Leaving			
May Epworth contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			



Employer	Start Date	End Date	Duties Performed
Address			
Telephone Number	Hourly Rate/Salary		
	\$		
Job Title			
Supervisor			
Reason for Leaving			
May Epworth contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Employer	Start Date	End Date	Duties Performed
Address			
Telephone Number	Hourly Rate/Salary		
	\$		
Job Title			
Supervisor			
Reason for Leaving			
May Epworth contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			



Employer	Start Date	End Date	Duties Performed
Address			
Telephone Number	Hourly Rate/Salary		
	\$		
Job Title			
Supervisor			
Reason for Leaving			
May Epworth contact this employer? <input type="checkbox"/> Yes <input type="checkbox"/> No			

Please continue on a separate sheet of paper for additional employers.

Describe any specialized qualities, training, internship, skills, volunteering and/or extra-curricular activities applicable to the position you are applying for:



I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision.

This application for employment shall be considered active for a period of not to exceed six months.

I UNDERSTAND AND ACKNOWLEDGE THAT, IF HIRED, MY EMPLOYMENT RELATIONSHIP WITH EPWORTH VILLAGE, INC. WOULD BE OF AN "AT WILL" NATURE, WHICH MEANS THAT THE EMPLOYEE MAY RESIGN AT ANY TIME AND EPWORTH VILLAGE MAY DISCHARGE EMPLOYEE AT ANY TIME FOR ANY OR NO REASON.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I also understand that I am required to abide by all rules and regulations of the employer.

I understand that Epworth Village, Inc. will only consider applicants that pass the following background checks:

- Adult and Child Abuse Registry
- OneSource Criminal Background
- DMV Check
- Nebraska State Patrol Criminal Check
- Sex Offender Registry Check
- Pre-employment Drug Screen

*

Signature of Applicant

*

Date

EQUAL EMPLOYMENT OPPORTUNITY

Epworth Village, Inc. does not discriminate in hiring or employment on the basis of race, color, religious creed, national origin, sex, ancestry, veteran status, marital status, sexual orientation, or disability or on the basis of age against persons who are forty years of age or older. No questions on this application is intended to secure information to be used for such discrimination.

All applicants accepted for employment are placed on a temporary basis subject to an introductory period, and if in our judgement it is found at any time during or after this introductory period the employee is not suitable for work at Epworth Village, Inc. employment may be terminated without other reason.



This application can be submitted the following ways:

EMAIL:

hr@epworthvillage.org

Fax:

402-362-3248

MAIL:

Epworth Village

Attn: HR

PO Box 503

York NE 68467

IN-PERSON: (M-F between 8:30AM and 5:00PM)

2119 N Division Ave

York NE